

Town of Pine Bluffs

JOB TITLE: LIFEGUARD

CLASSIFICATION NON EXEMPT POSITION/SEASONAL

DEPARTMENT: Recreation

SUMMARY: Under general direction, the lifeguard supervises the activities and programs at recreation pool. This position includes supervising recreational pool activities, in and around the swimming area.

ESSENTIAL FUNCTIONS: (Essential functions, as defined under the Americans with Disabilities Act, may include the following tasks, knowledge skills, and other characteristics. This list is ILLUSTRATIVE ONLY and is not a comprehensive listing of all functions and tasks performed by incumbents of this class.)

DUTIES AND RESPONSIBILITIES: (which are **not** in any hierarchical order)

1. Supervises all pool activities such as swimming, pool games, and activities around the swimming pool.
2. Thorough knowledge of objectives, operations, and programs of the public pool safety and surrounding area safety.
3. Good knowledge of safety factors such as pool rules and CPR procedures.
4. Must be CPR and American Red Cross/YMCA Lifeguard qualified.
5. Keeps pool deck and bathroom orderly.
6. Monitors chlorine and PH levels as required by state law.
7. Performs other related duties as required and assigned.

KNOWLEDGE, SKILLS AND ABILITIES:

- Knowledge of local, state and federal laws concerning recreational activities and pool safety.
- Knowledge of Town Charter, codes, ordinances, rules and regulations.
- Skilled in planning, organizing, assigning and coordinating activities.
- Skill in both verbal and written communication.
- Skill in applying appropriate public relations techniques as situations warrant.
- Ability to establish/maintain effective working relationships with those contacted in the course of work.
- Ability to express ideas clearly when providing oral and written reports and recommendations.

QUALIFICATION REQUIREMENTS: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skills, and /or abilities required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION/EXPERIENCE: A High School Diploma or GED is preferred. The applicant must have experience life guarding and supervising swimming and pool activities. The applicant must also have knowledge and certification with CPR procedures. Must be Red Cross/YMCA/CPR trained and/or certified. An equivalent combination of education, experience and training may be substituted for minimum requirements. Applicants must be able to pass a background check successfully and have appropriate State Certifications if required.

LANGUAGE SKILLS: The applicant must have the ability to prepare and maintain required records of operation and excel in oral and written communications.

REASONING ABILITY: The applicant must have the ability to develop and maintain good public relations with civic groups, and ability to deal effectively with senior citizens, individuals, and groups. The employee must be able to communicate both orally and in writing.

WORK ENVIRONMENT/ADA: Work involves light to strenuous activity. There is frequent need to stand, stoop, walk, run, swim, sit, lift objects, and perform other similar actions during the course of the workday. The Town of Pine Bluffs promotes a drug/alcohol-free work environment through the use of mandatory pre-employment, random and/or reasonable suspicion drug testing. While performing the duties of this job, the employee may be required to submerge entire body under water to provide water rescue, will work in noisy conditions, heat, humidity, bright sunlight, may be required to perform CPR/life saving duties, and may assist children or adults in pool activities. This position may also require the use of Town vehicles on Town business. Individuals must be physically capable of operating the vehicles safely and have an acceptable driving record.

Lifting: 25-100 Pounds
Environment: Outside in various weather conditions in pool area
Hearing: Low to noisy conditions

*Class Descriptions are not intended to be restrictive. The use of (or absence of) a particular illustration of duties shall not be held to exclude or limit the authority of a Department Head to assign other duties which are similar and related to work.